



## **Fitchburg Commission on Aging**

### ***Draft Minutes***

### **April 9, 2015**

MEMBERS PRESENT: Anne Scott, Jim Sosnouski, Richard Bloomquist, Ruth Domack, Sue Sheets

STAFF PRESENT: Jill McHone

#### **CALL TO ORDER**

- Chair Sosnouski called meeting to order at 4:00pm
- Approval of February 12 meeting minutes
- Motion to accept minutes with the addition that Sue Sheets should be listed as Absent: Minutes of February 12, 2015 meeting approved. Seconded. Passed

#### **REPORT ON ROOM RATE POLICY presented by Ruth Domack**

- Ruth presented the new Room Rate Policy for Fiscal Year 2015.
- All classes should be categorized based on the purpose of the class: Instructional, Recreational, Health & Wellness Providers, and Miscellaneous.
- There is only one employee at this point and all of the rest are self-employed contractors. The city is currently reviewing a standard contract.
- The room charge will be a 90/10 split between instructor and Fitchburg Senior Center
- A form will be published in the Newsletter for the purposes of registration.
- Since some classes will have a minimum number of participants to begin, a policy statement is being submitted to the city with verbiage that will be on the registration form. If a minimum is needed, that will be specified on the application form. It will be necessary to advertise the minimum number requirement.
- Richard asked that the contract for contractors that they would be subject to the same rules as Fitchburg employees.
- Motion to approve the Room Rate Policy. Seconded. Passed.
- It was noted that the cancellation policy be added to page 2 of the policy.

#### **DIRECTOR'S REPORT**

- Thank you to all of the members of the Room Rate Policy committee
- 150 people were served in the Tax Help initiative. That all ran smoothly.
- The old computers have been scrubbed and all but one are being taken to auction. The one left will be put in the library.
- Tech classes are filling quickly.
- The Fitchburg Cycles bike kick-off will be on April 21.
- March Learning Annex featured a program on Irish History with Bill and Carol Kinney
- Pickleball will run through the summer. The Parks department will be marking two tennis courts in Swan Creek for pickleball. We average 7 to 10 people each week, plus some city employees after work.
- We have partnered with the fire department to have a drawing for 40-50 smoke detectors. They will be installed by fire personnel.

- Sharing Sundays has served 20 people on each of the two Sundays. The meals have been catered by HyVee. Participants have been invited and the food is paid for by the grant.
- May is Older Americans Month. We will honor 35 people this year who are 90 years of age or older. The Fitchburg singers will perform. Pat Richter will be here on May 14.
- David is heading up the Energy Task Force. Three UW Volunteers (girls) have come to work one day a week. John Melby has offered to assist with bigger projects.
- Dementia Friendly preparations continue. At least 50% of the city employees and 60 firemen have been trained. May 15 is the kick-off at 6:00pm at BTC with a showing of the film, Still Alice.
- Jill has completed the Wisconsin Women's Policy Institute training.
- On behalf of WASC (Wisconsin Association of Senior Centers) Jill prepared and sent a letter to Senator Alberta Darling and the Joint Finance Committee regarding changes proposed in the Governor's budget that will negatively impact seniors. Jill is the Legislative Chair for WASC
- The Capital Improvement Plan is due in April. We will be installing new acoustic tiles in the Oak Room from the CIP from last year. We are looking at a five-year plan.
- The Annual Report has been prepared. We've had a good year. The new receptionist has been a big help. The Friends group is growing and engaged in progressive thinking. We are looking for more volunteer-led programs. The meal program is growing – 45 drivers, 3 routes with 36 people working in the kitchen. Case management continues similar to last year.
- The COA terms of Sue Sheets and Jim Sosnouski expire and they have applied to be reappointed. This is Richard Bloomquist's final meeting on the Commission. Thank you to Richard for all he has done for the Seniors.

#### FITCHBURG SENIOR CENTER FRIENDS (FSCF)

- The Pancake Breakfast on March 22 hosted 390 people, up from 321 last year. We raised more money than before. HyVee donated 400 sausages and invited us to consider ordering more of the groceries from them next year at cost or perhaps a discount.
- Fundraising Committee has been meeting to make changes in fundraising events. There will be no beer sales at the summer concerts this year. There will be no more pig roasts. The committee is looking into other ideas.
- Trip chairperson Georgia Ascher has resigned after her final trip in June. A committee of four will meet to discuss the future of the travel program.
- The Friends are having a get-acquainted event with the Friends of the Library. We hope to meet in this way with other Fitchburg groups.
- Our last expenditure was for \$100 for Special Needs Transportation.
- The FSCF also manages Singers' and Crafty Crew accounts and helps by making donations when necessary.
- We have a new member – John Haberle. There is still one opening.
- We are sponsoring a Mother's Day Fundraiser – sales of plants from Fitchburg Farms.

#### ADJOURNMENT

- Motion to adjourn. Seconded. Passed
- Meeting adjourned at 4:50pm
- Next meeting is June 11, 2015 at 4 pm.